



## Board of Directors Meeting Minutes

January 26, 2022

- I. Call to Order
    - A. The regular meeting of the Academia Cesar Chavez Board of Directors was held at 1801 Lacrosse Ave, Saint Paul MN, 55119
    - B. The meeting was called to order at 5:10pm by Dr Osiris Gomez (Secretary).
  - II. Welcome and Roll Call
    - A. Board members present: Cmdr John Lozoya (Treasurer), David G Stanton (Community), Mark Ahrens (Community), Semita Perez (Teacher)
    - B. Board members absent: Dr Jessica Lopez Lyman (Chari), Enrique Estrada (Community)
    - C. Staff and guests in attendance: Marita Moran-Wildenauer, Martha Dominguez, Diana Morales-Carlson, Raquel Arismendez, Maria Vallejo
  - III. Recite ACC Mission Statement
    - A. *Academia Cesar Chavez is dedicated to providing a quality dual-language education that prepares critically thinking, socially competent, values driven, and culturally aware bilingual and bi-literate learners by advocating Latino cultural values in an environment of familia and community.*
  - IV. Grounding and Check-in
    - A. All those present each check in with a personal anecdote.
  - V. Public Comment Forum
    - A. No public comment was submitted to the board.
- Action Items for Board Approval
- VI. Approval of Agenda
    - A. David moves to approve the agenda for the January 26, 2022 board meeting.  
Mark seconds the motion. The motion carries unanimously.
  - VII. Approval of Minutes
    - A. David moves to approve the minutes from the December 8, 2021 board meeting.  
Mark seconds the motion. The motion carries unanimously.
  - VIII. Revise School Calendar

- A. Ms. Norma shared an update to the school calendar. After every scheduled break to include holidays where there is no school, ACC will have distance learning following said break. She will ensure we continue to meet the number of instructional minutes and days.
  1. Mark moves to approve the revised school calendar. John seconds the motion. The motion carries unanimously.

### Discussion Items

#### IX. Executive Committee

- A. The Executive Committee did not meet.

#### X. Finance Committee Update

- A. The Finance Committee did not meet.

#### XI. Executive Director Update

##### A. Employee Handbook & Family Handbook

1. Ms. Norma is reviewing the employee and family handbook. In order to decolonize and indigenious our practice, the language in the handbook needs to be changed. This can be seen in the family handbook where a lot of police language is used.

##### B. Financial Update

1. Ms. Norma is holding monthly meetings with BerganKDV. She has requested that the budget be separated from elementary and middle school. One of the items being reviewed is how items are being coded and making sure they are being coded to the correct department. Ms. Norma is also working with BKDV to appeal the compensatory fund. According to MDE, our previous compensatory revenue was 28.6%. It is now 81.9%. They are also looking at the current budget which is based on 500 students. Our current enrollment is 539. We have a surplus of \$200K.

##### C. Academic Update

1. ACC is experiencing a teacher shortage. The middle school has been difficult to sustain with the lack of staff. Board members are encouraged to reach out to their networks to see if anyone is available to sub at ACC. Ms. Norma is asking for a minimum of a 2 hour commitment.

##### D. Facilities Update

1. The cameras at ACC are still down. We placed an order for new cameras in December and hope to have those installed soon. It was discovered that there is another crack in the building. We are working with the insurance company to get this remedied and fixed.

2. Ms. Norma had an architect do a walk-through of the school. We are looking at possible renovations and what will take priority when those renovations take place. A plan will be presented to the board next month.

E. Executive Director Development

1. Ms. Norma has weekly mentor meetings with the school founder, Ramona Rosales. She also has bi-weekly meetings with the MDE Principal Leadership Support, Ann Mitchell.

F. Other Updates

1. ACC has hired a parent liaison to support Ms. Norma and Ms. Dominguez. The parent liaison will be there to help engage our families and be present at parent meetings. Ms. Norma is holding monthly meetings with parents from each grade level, via Zoom. These meetings are used connect with parents, have conversations and make important announcements.
2. ACC is also looking to hire an IT Manager to support ACC's technology operations.

XII. Announcements

- A. No announcements made.

XIII. Next board meeting is scheduled for February 23, 2022 at 5pm.

XIV. Meeting Adjournment

- A. David moves to adjourn the meeting. Dr. Osiris seconds the motion. The meeting adjourned at 5:55pm.

**Board Secretary:** \_\_\_\_\_ **Date:** \_\_\_\_\_