



Board of Directors Meeting Minutes

Monday, June 26, 2023

- I. Call to Order
 - A. The regular meeting of the Academia Cesar Chavez Board of Directors was held at 1801 Lacrosse Ave, Saint Paul MN, 55119
 - B. The meeting was called to order at 5:12pm by Dr Jessica Lopez Lyman (Chair).
 - II. Welcome and Roll Call
 - A. Board members present: Dr Jessica Lopez Lyman (Chair), Mark Ahrens (Treasurer), Diana Lopez-Diaz (Teacher), Analita Silva-Evans (Community), Carlos Mariani (Community), Maria Vallejo (Parent),
 - B. Board members absent: Cmdr John Lozoya (Secretary),
 - C. Staff and guests in attendance: Norma C. Garcés (Executive Director), Raquel Arismendez (Project Manager),
 - III. Recite ACC Mission Statement
 - A. *Academia Cesar Chavez is dedicated to providing a quality dual-language education that prepares critically thinking, socially competent, values driven, and culturally aware bilingual and bi-literate learners by advocating Latino cultural values in an environment of familia and community.*
 - IV. Grounding and Check-in
 - A. All those present each check in with a personal anecdote.
 - V. Public Comment Forum
 - A. No public comment was submitted to the board.
- Standing Items
- VI. Approval of Agenda
 - A. Mark moves to approve the agenda for the June 26, 2023 board meeting. Analita seconds the motion. The motion carries unanimously.
 - VII. Approval of Minutes
 - A. Diana moves to approve the minutes from the April 27, 2023 board meeting. Analita seconds the motion. The motion carries unanimously.
 - B. Mark moves to approve the May 19, 2023 Annual Meeting. Diana seconds the motion. The motion carries unanimously.
 - VIII. May Financial Statement

- A. Mark shares that the fiscal year ends on June 30, so the percentage of expenditures should be mostly complete. Nothing of particular note or concern. The working budget have very little left, which means we are spending money within the range of which we planned to do.
- B. Mark moves to accept the May Financial Statement. Analita seconds the motion. The motion carries unanimously.

New Business

- IX. Resolution for Identified Official With Authority FY24
 - A. Carlos moves to approve the resolution for the FY24 IOWA. Diana seconds the motion. The motion carries unanimously.
- X. FY24 Budget
 - A. Jessica shares that the Finance Committee was intentional in choosing to set the budget based on 534 ADM. The board discusses the details of the draft budget.
 - B. Mark moves to approve the budget for the 2023-2024 fiscal year. Analita seconds the motion. The motion carries unanimously.
- XI. Monarch Transportation Contract FY24 & Speech Language Pathologist Contract FY24
 - A. Carlos moves to approve the contracts for FY24. Diana seconds the motion. The motion carries unanimously.
- XII. Math Curriculum Proposal
 - A. The board discusses the proposal.
 - B. Diana moves to approve the curriculum proposal from Eureka Math. Analita seconds the motion. The motion carries unanimously.
- XIII. 2023-2024 Board Meeting Calendar
 - A. The board discusses adding a retreat in July.
 - B. Carlos moves to approve the 2023-2024 Board Meeting Calendar. Diana seconds the motion. The motion carries unanimously.

Discussion Items

- XIV. Executive Director Update
 - A. Executive Director Evaluation
 - 1. Jessica shares an overview of the evaluation. Overall, the scores were very high. Jessica will be sending out the final summary to board members, which will be sent to the authorizer. Jessica thanks everyone for completing their part of the evaluation process.
 - B. New Board Chair
 - 1. Jessica shares that Carlos has graciously agreed to become the next board chair. Carlos thanks Jessica and the board. Jessica will remain chair through the summer, and in September Carlos will take over as chair, and Jessica will remain on the board until December.
 - C. Merger Conversation
 - 1. Jessica shares that the boards will be forming a joint committee to meet regularly and discuss logistics, to determine if a merger is feasible.
 - D. Board Recruitment
 - 1. Jessica will be meeting with Carlos and Ms Norma in the next months to plan and recruit more board members.
 - E. Strategic Plan
 - 1. Jessica shares the draft of the strategic plan. She and Ms Norma will be meeting to further tease out details for what is a governance goal and what may be part of the work plan for the strategic plan. It will be discussed more at the board retreat.

- XV. Finance Committee Update
 - A. Mark encourages board members to reach out if they would like to join the Finance Committee for 2023-2024.
- XVI. Executive Director Update
 - A. Enrollment
 - 1. Ms Norma shares the ending enrollment for SY23 and the current projected enrollment for SY24.
- XVII. Announcements
 - A. Board Training Session via MSBA: August 8, 2023 at the Marriott Northwest in Brooklyn Park
- XVIII. The board retreat is scheduled for July 26, 2023, time TBD.
- XIX. Meeting Adjournment
 - A. Mark moves to adjourn the meeting. Diana seconds the motion. The meeting adjourned at 7:31pm.

Board Secretary: _____ **Date:** _____