



Meeting of the Board of Directors Minutes March 27th, 2019

1. Call to order

Dr. Charles Keffer, Board Chair, called the regular meeting of the Academia Cesar Chavez Board of Directors to order at 5:02 p.m. on March 27th, 2019 held at 1801 Lacrosse Avenue, Saint Paul, MN.

2. Welcome

The following Board Members were present for the meeting: Dr. Charles Keffer (Board Chair); Dr. Jessica Lopez Lyman (Board Secretary); Elizabeth Rodriguez (Teacher); Vanessa San Jose (Teacher); David G. Stanton (Community); Dexter Yee Yick (Community); Juan Vasquez (Community); Carolina Zieman (Parent).

The following Board Members were absent: Christian Guerrero (Parent); John Lozoya (Community); Mark Ahrens (Board Treasurer).

The following staff and guests were present for the meeting: Bondo Nyembwe (Executive Director); Katie Avina (Director of Internal Affairs); Bart Johnson (Principal); Jenna Stiegler (Sr. Executive Administrative Admin. Assistant); Aaliyah Hodge (UST).

3. Recite Mission Statement

Academia Cesar Chavez is dedicated to providing a quality dual-language education that prepares critically thinking, socially competent, values driven, and culturally aware bilingual and bi-literate learners by advocating Latino cultural values in an environment of familia and community.

Action Items (for Board Approval):

4. **Approval of Agenda for March 27th, 2019 Board Meeting (Dr. Charles Keffer)**

The first motion to approve the agenda was made by Betty Rodriguez and the second motion was made by Dr. Jessica Lopez Lyman. The Agenda for the meeting held on March 27th, 2019 was approved by the Board of Directors with the deletion of item #7 on the agenda " discuss the New Salary Scale".

5. **Approval of Minutes for February 27th, 2019 Board Meeting (Dr. Charles Keffer)**

The first motion to approve the minutes was made by David G. Stanton and the second motion was made by Dexter Yee Yick. The minutes for the meeting held on February 27th, 2019 was approved by the Board of Directors.

6. **Approval of 2019-2020 Budget (Dr. Charles Keffer)**

The first motion to approve the revised 2019-2020 budget as presented was made by Dr. Jessica Lopez Lyman and the second motion was made by Juan Vazquez. The 2019-2020 budget was approved by the Board of Directors.

7. **Approval of the Auditor (Dr. Charles Keffer)**

The first motion to approve the Auditor was made by David G. Stanton. The second motion was made by Vanessa San Jose. The motion to switch Auditors was approved by the Board of Directors.

Discussion Items and Committee Updates:

8. **Board Sub-Committee Reports**

a. **Resource Development Committee (Bondo Nyembwe)**

Mr. Nyembwe reported for the Resource Development Committee. He shared about grants ACC applied for. ACC band benefit will take place on April 13th at Sakura Restaurant. Mr. Nyembwe updated the board with the fundraising report for February.

b. Executive Committee (Dr. Charles Keffer)

Mr. Nyembwe updated the committee about ACC water usage at ACC vs. other schools of our size. Mr. Nyembwe discussed the UST goals review with the new ESSA indicator. Mr. Nyembwe is in communication with MPR regarding our string program. We hope to buy more instruments and add cello to 3rd grade. Lastly, the committee discussed the 2019-2020 budget and the new salary scale for 2019-20.

c. Academic Program Committee (Bart Johnson)

Mr. Johnson presented on the professional development that the academic staff has been receiving this year. He discussed the teacher induction program which involved a mentor teacher program as well as changes for 2019-20. The EL program is implementing a program for scholars that are new to the country.

d. Facilities Committee (Katie Avina)

Katie Avina updated the board for the Facilities Committee. There were water issues in the lower level in the computer lab and technology room from the snow melting this spring. It was a foundation issue and we have requested quotes.

e. Finance Committee (Mark Ahrens)

The board approved the 2019-2020 budget as noted above.

9. Staff and Other reports

a. Executive Director Report (Bondo Nyembwe)

i. Future Problem Solvers

FPS have a competition on Saturday in St. Cloud

ii. Collaboration of Leaders of Color

Mr. Nyembwe is invited to the National Charter School Collaborative in May.

iii. Staffing Update

1. Science – Long term sub is leaving

2. Expectant Mothers – Expectant mothers are returning

3. Media Specialist- Librarian accepted a job out of state.

iv. Enrollment

Enrollment is at 541

v. Charter School Day at the Capital

ACC Scholars and staff continue to participate

vi. Annual Meeting Update

We are on target

vii. Winter Olympics

Scholars participated in the Winter Olympics for physical activities

viii. Mis Mentores Program

15 Scholars are in this program and in need of a role model. Looking for more mentors for next year

ix. Viewpoint

ACC is implementing a new platform to warehouse data.

9. Announcements/Public Comment:

10. Upcoming Events:

- March 28th – Evening Parent/Teacher Conferences
- March 29th – Cesar Chavez Day Performance – 9am
- March 29th – Early Release – Evening Conferences
- April 1-5th – Spring Break
- April 8th – School Back in Session
- April 19th – Good Friday – No Staff or Scholars
- April 23rd – ACC Open House – 10 am and 2 pm
- April 26th – Annual Meeting – Early Release at 11:15am

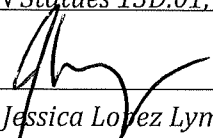
11. Next Board Meeting: May 22nd , 2019

12. Meeting Adjournment by Board Chair

Dr. Charles Keffer called for a motion to adjourn the meeting. The first motion was made by Dr. Jessica Lopez Lyman and the second motion was made by Carolina Zieman. The motion to adjourn was approved by the Board of Directors and the meeting was adjourned at 6:16 PM.

This meeting was conducted in accordance with MN Statutes 13D.01, Open Meeting Law.

Approved by Board and Signed by Board Secretary _____


Dr. Jessica Lopez Lyman

Date _____

5/22/19