



Meeting of the Board of Directors

Minutes

September 25th, 2019

1. Call to order

Dr. Charles Keffer, Board Chair, called the regular meeting of the Academia Cesar Chavez Board of Directors to order at 5:07 p.m. September 25th, 2019 held at 1801 Lacrosse Avenue, Saint Paul, MN.

2. Welcome

The following Board Members were present for the meeting: Charles Keffer (Board Chair); Elizabeth Rodriguez (Teacher); Juan Vazquez (Community); Commander John Lozoya (Community); Malicia Villegas (Parent).

The following Board Members were absent: Dr. Jessica Lopez Lyman (Secretary); Mark Ahrens (Treasurer); Christian Guerrero (Parent); David G. Stanton (Community)

The following staff and guests were present for the meeting: Bondo Nyembwe (Executive Director); Katie Avina (Director of Internal Affairs); Martha Dominguez (Family and Community Director); Marita Moran-Wildenauer (Head of Primary School); Jessica Perry (Head of Middle School); Jenna Stiegler (Sr. Executive Admin. Assistant); Diana Morales (Sr. Executive Admin. Assistant Successor).

3. Recite Mission Statement

Academia Cesar Chavez is dedicated to providing a quality dual-language education that prepares critically thinking, socially competent, values driven, and culturally aware bilingual and bi-literate learners by advocating Latino cultural values in an environment of familia and community.

Action Items (for Board Approval):

4. Approval of Agenda for September 25th, 2019 Board Meeting (Dr. Charles Keffer)

The first motion to approve the agenda was made by Betty Rodriguez and the second motion was made by Juan Vazquez. The Agenda for the meeting held on September 25th, 2019 was approved by the Board of Directors.

5. Approval of Minutes for August 28th Board Meeting (Dr. Charles Keffer)

The first motion to approve the minutes was made by Betty Rodriguez and the second motion was made by John Lozoya. The minutes for the meeting held on August 28th, 2019 were approved by the Board of Directors.

Discussion Items and Committee Updates:

6. Board Sub-Committee Reports

a. Resource Development Committee (Bondo Nyembwe)

The committee did not meet this month. Dr. Charles Keffer reminded board members to give their board contributions. He will match all donations.

b. Executive Committee (Dr. Charles Keffer)

The executive committee met and discussed the ED goals based on ED evaluation 2018-19. Also discussed the family handbook which is available online to families and staff. An E-Learning policy was presented. Scholars in grades 5th-8th would make up work via a home computer in the event school is cancelled. Research and planning is required. Mr. Nyembwe announced

that we have a board community seat open and a board teacher seat open. There are 3 teachers that have expressed interest and the question was raised if more than one teacher can be appointed. Dr. Charles Keffer will look at the by-laws and will follow up with the board.

c. Academic Program Committee (Head of School)

The Academic Committee reviewed goals, meeting dates and set the agenda for October's meeting. EL and SPED were added to the list of programs to review.

d. Facilities Committee (Katie Avina)

The Facilities Committee has not met. Boiler will need to be fixed and there are two rooms in the basement that have water coming in when it rains. We are looking at options.

e. Finance Committee (Mark Ahrens)

The Finance Committee has not met. There will be an audit presentation at the October Board Meeting.

7. Staff and Other reports

a. Executive Director Report (Bondo Nyembwe)

i. Enrollment

The enrollment is currently 571.

ii. Staffing

The new hires were mainly replacements of interventionists that had left or changed positions. One classroom teacher left at the end of the year.

iii. Academic

1. MS Elective courses

Teachers teach a course within their license and provide a choice for scholars.

2. Rally

Middle school held and will continue to hold a rally monthly. Next middle school rally will highlight athletics.

3. Alumni engagement

ACC would like to start an alumni society where alums can volunteer at ACC and give back.

9. Announcements/Public Comment:

10. Upcoming Events:

- No school for scholars; Prof. Dev. day for staff – September 27th
- Literacy Night – October 10th
- Picture Day – October 11th
- MEA for staff and school for scholars – October 17th and 18th
- Afterschool Programming starts – October 21st

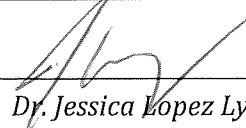
11. Next Board Meeting: October 23rd, 2019

12. Meeting Adjournment

Dr. Charles Keffer called for a motion to adjourn the meeting. The first motion was made by John Lozoya and the second motion was made by Juan Vazquez. The motion to adjourn was approved by the Board of Directors and the meeting was adjourned at 6:20 PM.

This meeting was conducted in accordance with MN Statutes 13D.01, Open Meeting Law.

Approved by Board and Signed by Board Secretary _____


Dr. Jessica Lopez Lyman

Date _____

10/23/19