



Meeting of the Board of Directors Minutes May 27th, 2020

1. **Call to order**

Dr. Charles Keffer, Board Chair, called the regular meeting of the Academia Cesar Chavez Board of Directors to order at 5:05 p.m. via Zoom conference call on May 27th, 2020.

2. **Welcome**

The following Board Members were present for the meeting: Dr. Charles Keffer (Board Chair); Mark Ahrens (Treasurer); Dr. Jessica Lopez Lyman (Secretary); Dusty Lee (Teacher); Carlota Perez (Teacher); Julia Brandes (Teacher); David G. Stanton (Community); Commander John Lozoya (Community); Juan Vazquez (Community); Malicia Villegas (Parent); Rosalinda Chapa (Parent)

The following Board Members were absent:

The following staff and guests were present for the meeting: Bondo Nyembwe (Executive Director); Martha Dominguez (Family/Community Director); Marita Moran-Wildenauer (Head of Primary School); Jessica Perry (Head of Middle School); Lisa Taube (Operations Manager); Diana Morales (Sr. Executive Admin. Assistant); Theresa Goette (BKDV Representative); Brett Studer (UST Representative)

3. **Recite Mission Statement**

Academia Cesar Chavez is dedicated to providing a quality dual-language education that prepares critically thinking, socially competent, values driven, and culturally aware bilingual and bi-literate learners by advocating Latino cultural values in an environment of familia and community.

Action Items (for Board Approval):

4. **Approval of Agenda for May 27th, 2020 Board Meeting (Dr. Charles Keffer)**

The first motion to approve the agenda was made by Mark Ahrens and the second motion was made by Dr. Jessica Lopez-Lyman. A roll-call was conducted and the agenda for the meeting held on May 27th, 2020 was approved by the Board of Directors.

5. **Approval of Minutes for April 22nd Board Meeting (Dr. Charles Keffer)**

The first motion to approve the minutes was made by John Lozoya and the second motion was made by Mark Ahrens. A roll-call was conducted and the minutes for the meeting held on April 22nd, 2020 were approved by the Board of Directors.

6. **Election of Officers**

Dr. Charles Keffer is resigning from the board and his position as Board Chair. Dr. Jessica Lopez Lyman was nominated for the position of Board Chair. Mark Ahrens was nominated as treasurer and Carlota Perez was nominated for the secretary position. A roll-call was conducted and the nominees for the officer positions were appointed.

7. **March Financials**

The first motion to approve the March Financials was made by Mark Ahrens and the second motion was made by Carlota Mendoza. A roll-call was conducted and the March Financials were approved by the Board of Directors.

8. Approval of Contracts

The first motion to approve the contracts over \$25,000 was made by Dr. Jessica Lopez-Lyman and the second motion was made by John Lozoya. A roll-call was conducted and the contracts for 2020-21 were approved by the Board of Directors. See attachment provided at the board meeting.

Discussion Items and Committee Updates:

9. Appointment of Tom Ressler to a 3-year term on the ACC Building Company Board

The first motion to appoint Tom Ressler to a 3-year term on the ACC Building Company Board, was made by Mark Ahrens and the second motion was made by John Lozoya. A roll-call was conducted and Tom Ressler was appointed to the ACC Building Company Board.

10. Executive Director Resignation

ACC's Executive Director, Bondo Nyembwe, has resigned. His last day as Executive Director is June 30th. The Executive Committee will convene a search committee and find a replacement. Board members interested to partake in the search committee, need to send an email to Dr. Jessica Lopez-Lyman.

11. Board Sub-Committee Reports

a. Resource Development Committee (Bondo Nyembwe)

The Resource Development Committee did not meet. The Women's Foundation has not responded. 21st Century grant funds will be used next year.

b. Executive Committee (Dr. Charles Keffer)

The Executive Committee discussed the funding received from 21st Century. The funds will be used in the fall due to Freedom School/Summer School being cancelled this year. Pending the Governor's new order, fall instruction may be via distance learning/hybrid model. Staffing changes for the 2020-21 school year include the elimination of interventionist positions and 3 resignations. Two new teachers have been hired. St. Thomas has agreed to extend the contract with ACC for 2 years. UST is finalizing ACC's annual evaluation. The ACC board retreat will take place via Zoom conference call on June 24th. ACC may receive federal funding through the CARES Act but no details have been received at this time.

c. Academic Program Committee (Bondo Nyembwe)

The Academic Program Committee is focusing on the Dual Language Program. Blanca Chumba will be offering her expertise and assistance.

d. Facilities Committee (Lisa Taube)

ACC has hired an artist to paint a mural in the gymnasium. New windows in the prek classroom will be installed next week. ACC is looking to repair a leak in the bell tower.

e. Finance Committee (Mark Ahrens)

The Finance Committee reviewed the budget. There are no surprises but the budget may shift due to the current pandemic.

12. Staff and Other reports

a. Executive Director Report (Bondo Nyembwe)

i. Breakthrough Twin Cities

6 scholars from ACC were accepted into the 2020-21 Breakthrough Twin Cities Program. Last year, 7 scholars were accepted into the program. Scholars that stay in the program through 12th grade are more likely to receive a full college scholarship.

Scholars are supported and have mentors within the program as well as teachers at ACC.

ii. Enrollment (FY20 & FY21)

PreK has 9 available slots for next school year. Kindergarten also has some slots available. We are working on marketing for enrollment.

iii. Distance Learning Update

PreK, Kindergarten and 8th grade promotions will take place via drive-through to respect social distancing guidelines.

iv. Vision 2020 Quarter 3 Report

ACC has grown in the number of athletic programs with the additions of soccer, volleyball and basketball. We grew the band program and maintained mariachi. ACC is committed to teaching the whole child. We are noticing academic progress as well as extracurricular growth.

10. Announcements/Public Comment:

The board would like to thank Mr. Bondo Nyembwe for all of his contributions to Academia Cesar Chavez over the 5 years as Executive Director.

11. Upcoming Events:

- Last day of school for scholars – June 5th
- Last day of school for staff – June 8th

13. Next Board Meeting: June 24th, 2020 (Board Retreat)

Details and schedule will be forthcoming.

13. Meeting Adjournment

Dr. Charles Keffer called for a motion to adjourn the meeting. The first motion was made by Dusty Lee and the second motion was made by Carlota Perez. The motion to adjourn was approved by a roll call and the meeting was adjourned at 6:41 PM.

This meeting was conducted in accordance with MN Statutes 13D.01, Open Meeting Law.

Approved by Board and Signed by Board Secretary _____ Date _____

Carlota
Carlota Mendoza Perez