



Meeting of the Board of Directors

Minutes

June 24th, 2020

1. **Call to order**

Dr. Jessica Lopez Lyman, Board Chair, called the board retreat of the Academia Cesar Chavez Board of Directors to order at 4:07 p.m. via Zoom conference call on June 24th, 2020.

2. **Welcome**

The following Board Members were present for the meeting: Dr. Jessica Lopez Lyman (Board Chair); Mark Ahrens (Treasurer); Carlota Perez (Secretary); Dusty Lee (Teacher); Julia Brandes (Teacher); David G. Stanton (Community); Commander John Lozoya (Community); Malicia Villegas (Parent); Rosalinda Chapa (Parent)

The following Board Members were absent: Juan Vazquez (Community)

The following staff and guests were present for the meeting: Bondo Nyembwe (Executive Director); Martha Dominguez (Family/Community Director); Marita Moran-Wildenauer (Head of Primary School); Jessica Perry (Head of Middle School); Lisa Taube (Operations Manager); Diana Morales-Carlson (Sr. Executive Admin. Assistant); Theresa Goette (BKDV Representative)

3. **Recite Mission Statement**

Academia Cesar Chavez is dedicated to providing a quality dual-language education that prepares critically thinking, socially competent, values driven, and culturally aware bilingual and bi-literate learners by advocating Latino cultural values in an environment of familia and community.

Board Committees:

1. **Purpose and overview of members**

John Lozoya and Martha Dominguez are the newest members of the Facilities Committee. Dr. Jessica Lopez Lyman and Jessica Perry are the newest members of the Finance Committee. Julia Brandes is the newest member of the Resource Development Committee. Due to Dr. Charles Keffer retiring from the board, there is one community member spot open. If there are any recommendations to fill that board seat, please contact Dr. Jessica Lopez Lyman.

Executive Director Report:

1. **Academic report**

MDE has instructed school districts to create 3 contingency plans for fall instruction.

2. **Financial Update**

There was no financial update provided.

Strategic Plan

1. **Overview and discussion**

The board of directors did not discuss the Strategic Plan

BREAK (5:30-5:45 offline)

Dual Language

1. **Academic committee report and board discussion**

The dual team shared that dual program instruction has been 60/40 for several years. Board members raised the question of what does a highly effective dual program look like and how would it be implemented. The board decided to create a dual language sub-committee to create goals and have clarity in how the dual program moves forward. The dual program committee members will be: Carlota Mendoza, David Stanton, Marita Moran-Wildenauer, Dr. Jessica Lopez Lyman, Rosalinda Chapa and Julia Brandes.

2. Next steps for the 2020-21 school year

Next steps for the dual program committee include: expanding the dual language program into Middle School and the recruitment of staff for the dual program. As of right now, the dual program planning will be put on hold due to the ongoing pandemic and preparing for the fall.

Executive Director Search

1. Succession plan and Interim ED

Marita Moran-Wildenauer and Jessica Perry will share the role and responsibility of Executive Director until an Interim Executive Director has been found.

2. Search committee and process

The search committee will meet next week to determine the timeline and job description for the Interim Executive Director. The board would also like to find a parent to sit on the search committee.

Closing and celebration of Mr. Bondo Nyembwe

The ACC Board of Directors thanks Mr. Nyembwe for his commitment and dedication as Executive Director at ACC for the past several years.

Meeting Adjournment

Dr. Jessica Lopez Lyman called for a motion to adjourn the board retreat. The first motion was made by John Lozoya and the second motion was made by Mark Ahrens. The motion to adjourn was approved by a roll call and the board retreat was adjourned at 6:47 PM.

7:00-8:00 Board Meeting

1. Call to order

Dr. Jessica Lopez Lyman, Board Chair, called the regular meeting of the Academia Cesar Chavez Board of Directors to order at 6:48 p.m. via Zoom conference call on June 24th, 2020.

Action Items (for Board Approval):

2. Approval of Minutes for May 27th, Board Meeting

The first motion to approve the minutes was made by David Stanton and the second motion was made by Mark Ahrens. A roll-call was conducted and the minutes for the meeting held on May 27th, 2020 was approved by the Board of Directors.

3. Approval of 2020-2021 Board Meeting Dates

The first motion to approve the 2020-2021 board meeting dates was made by Dusty Lee and the second motion was made by Mark Ahrens. A roll-call was conducted and the board meeting dates for 2020-2021 was approved by the Board of Directors.

Next Board Meeting: July 22nd, 2020 (Special Board Meeting)

There will be a Special Board Session in July to discuss classroom instruction in the fall and the Executive Director search.

Meeting Adjournment

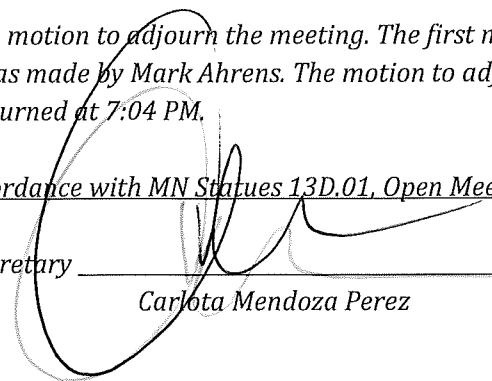
Dr. Jessica Lopez Lyman called for a motion to adjourn the meeting. The first motion was made by Dusty Lee and the second motion was made by Mark Ahrens. The motion to adjourn was approved by a roll call and the meeting was adjourned at 7:04 PM.

This meeting was conducted in accordance with MN Statutes 13D.01, Open Meeting Law.

Approved by Board and Signed by Board Secretary _____

Date _____

9/4/2020


Carlota Mendoza Perez