



Meeting of the Board of Directors

Minutes

July 22nd, 2020

1. Call to order

Dr. Jessica Lopez Lyman, Board Chair, called the special meeting of the Academia Cesar Chavez Board of Directors to order at 5:04 p.m. via Zoom conference call on July 22, 2020.

2. Welcome

The following Board Members were present for the meeting:

Mark Ahrens (Treasurer); Dr. Jessica Lopez Lyman (Chair); Dusty Lee (Teacher); Carlota Perez (Teacher); Julia Brandes (Teacher); David G. Stanton (Community); Commander John Lozoya (Community); Juan Vazquez (Community); Malicia Villegas (Parent)

The following Board Members were absent:

Rosalinda Chapa (Parent)

The following staff and guests were present for the meeting:

Martha Dominguez (Family/Community Director); Marita Moran-Wildenauer (Head of Primary School); Jessica Perry (Head of Middle School); Lisa Taube (Operations Manager); Theresa Goette (BKDV Representative)

3. Recite Mission Statement

Academia Cesar Chavez is dedicated to providing a quality dual-language education that prepares critically thinking, socially competent, values driven, and culturally aware bilingual and bi-literate learners by advocating Latino cultural values in an environment of familia and community.

Action Items (for Board Approval):

4. **Approval of Agenda for July 22, 2020 Board Meeting (Dr. Jessica Lopez Lyman)**

The first motion to approve the agenda was made by Mark Ahrens and the second motion was made by Dusty Lee. A roll-call was conducted and the agenda for the meeting held on July 22, 2020 was approved by the Board of Directors.

5. **Authorization of IOwA (Dr. Jessica Lopez Lyman)**

The first motion to authorize Jessica Perry to be designated as the Identified Individual with Authority (IOwA) was made by Mark Ahrens and the second motion was made by Juan Vazquez. A roll-call was conducted and Jessica Perry was authorized to be the IOwA through July 31, 2020 by the Board of Directors.

Discussion Items:

6. **Interim Executive Director search updates (Dr. Jessica Lopez Lyman)**

An offer has been extended to Larry Lucio for the position of Interim Executive Director at an annual salary of \$105,000, prorated for the time he actually serves in the position. The search committee is in

negotiations with him and hopes to finalize the deal in the next week, at which time the board will need to meet in a special session to approve the hire and designate him as IOWA.

The search committee is working on a job description for the Executive Director and expects to have it ready for approval at the August board meeting. The search committee does not currently have a parent member. Dr. Jessica Lopez Lyman would like to have representatives from the Comité de Padres y Comunidad (CPC) attend a board meeting to help increase parent involvement and participation in the board.

7. COVID-19 Fall Plan (Marita Moran-Wildenauer and Jessica Perry)

Marita Moran-Wildenauer and Jessica Perry delivered a presentation on ACC's response to COVID-19 and planning for the fall: ACC families praised the efforts of teachers and staff, the summer program is in progress, the cafeteria continues to distribute food to families, the gym was painted including the aguila mascot, new lockers for the band were installed, new windows were installed in PreK, a new drinking fountain in the 1st grade hallway, a new walk-in cooler for the cafeteria is on order and a new sink in the art room is coming.

Mardi Dominguez announced the inauguration of La Voz Aguila in order to improve communications to staff and families. It will be an in-house letter published every two weeks. In spite of COVID-19, enrollment numbers look strong. ACC does not have a waiting list for PreK due to our inability to do our usual in-person recruiting.

Marita Moran-Wildenauer and Jessica Perry have created three draft plans for instruction in the fall and are waiting for the governor's announcement about MDE's guidelines for instruction in the fall. An internal survey shows that parents are evenly split as to whether they want in-person instruction or not. The #1 priority expressed by ACC staff is that the board ensure that staff continue to be paid on time. Fall plans for instruction will be presented to the ACC community on August 12, so the board will need to meet on 8/10 or 8/11 to go over the fall plans before the community presentation.

Dr. Jessica Lopez Lyman will convene the executive committee to go over the MACS list of board responsibilities during COVID-19. The executive committee will assign tasks from the MACS list to board committees. There will be a special meeting of the board on 7/30/2020 at 5pm to go over the MACS list of board responsibilities and committees will deliver status reports. Diana Morales-Carlson is currently out, so Dr. Jessica Lopez Lyman will contact tech support for ACC to add the appropriate notices to the website.

8. New community board member replacement (Dr. Jessica Lopez Lyman)

There is an open community member spot on the board. Please send nominations to Dr. Jessica Lopez Lyman; she has already spoken with Lorena Olivares about the opening.

9. Update board member goals and committees (Dr. Jessica Lopez Lyman)

Any board members who have not updated their goals and signed up for committees should do so before the August meeting.

Dr. Jessica Lopez Lyman proposed an amendment to the agenda so that the board can approve the new school calendar. The only change is that the new hire orientation is moved to August 19-20,

2020. The first motion to approve the new calendar was made by Mark Ahrens and the second motion was made by Carlota Perez. A roll-call was conducted and the new calendar was approved by the Board of Directors.

10. Announcements / Public Comment

Lisa Taube thanked everyone for all the hard work on ACC's changing plans.

11. Next Board Meeting: July 30, 2020 at 5pm

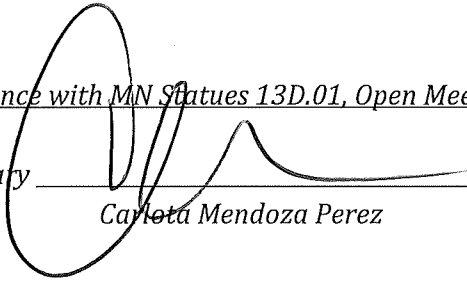
Agenda will be forthcoming

12. Meeting Adjournment

Dr. Jessica Lopez Lyman called for a motion to adjourn the meeting. The first motion was made by Dusty Lee and the second motion was made by Carlota Perez. A roll-call was conducted and the motion to adjourn was approved by the Board of Directors. The meeting was adjourned at 6:55 PM.

This meeting was conducted in accordance with MN Statutes 13D.01, Open Meeting Law.

Approved by Board and Signed by Board Secretary



Carlota Mendoza Perez

Date

9/4/2020

