



Meeting of the Board of Directors

Minutes

August 11th, 2020

1. **Call to order**

Carlota Mendoza Perez, Board Secretary, called the regular meeting of the Academia Cesar Chavez Board of Directors to order at 5:06 p.m. via Zoom conference call on August 11th, 2020.

2. **Welcome**

The following Board Members were present for the meeting: Carlota Mendoza Perez (Secretary); Dusty Lee (Teacher); Julia Brandes (Teacher); David G. Stanton (Community); John Lozoya (Community); Malicia Villegas (Parent); Rosalinda Chapa (Parent)

The following Board Members were absent: Dr. Jessica Lopez Lyman (Board Chair); Mark Ahrens (Treasurer)

The following staff and guests were present for the meeting: Lawrence Lucio (Interim Executive Director); Martha Dominguez (Family/Community Director); Marita Moran-Wildenauer (Head of Primary School); Jessica Perry (Head of Middle School); Lisa Taube (Operations Manager); Diana Morales-Carlson (Senior Exec. Admin. Assistant); Tameka Miller (Parent)

3. **Recite Mission Statement**

Academia Cesar Chavez is dedicated to providing a quality dual-language education that prepares critically thinking, socially competent, values driven, and culturally aware bilingual and bi-literate learners by advocating Latino cultural values in an environment of familia and community.

Action Items (for Board Approval):

4. **Approval of Agenda for August 11th, 2020 Board Meeting**

The first motion to approve was made by David Stanton and the second motion was made by Dusty Lee. A roll-call was conducted and the agenda for the meeting held on August 11th, 2020 was approved by the Board of Directors.

5. **Approval of Minutes for the July 30th, 2020 Board Meeting**

The first motion to approve the minutes was made by David Stanton and the second motion was made by Dusty Lee. A roll-call was conducted and the minutes for the meeting held on July 30th, 2020 was approved by the Board of Directors.

6. **Approval of Minutes for the July 22nd, 2020 Board Meeting**

The first motion to approve the minutes was made by Dusty Lee and the second motion was made by David Stanton. A roll-call was conducted and the minutes for the meeting held on July 22nd, 2020 was approved by the Board of Directors.

7. **Approval of Minutes for the June 24th, 2020 Board Retreat**

The first motion to approve the minutes was made by David Stanton and the second motion was made by John Lozoya. A roll-call was conducted and the minutes for the board retreat held on June 24th, 2020 was approved by the Board of Directors.

8. Approval of Student Handbook and Review

The board would like the COVID-19 revisions in the handbook to include the following: Distant Learning should say Distance Learning and the term face covering, not mask, should be used. The definition of a face covering would include covering the nose and mouth. With the revisions, the first motion to approve the Student Handbook was made by John Lozoya and the second motion was made by David Stanton. A roll-call was conducted and the revised Student Handbook was approved by the Board of Directors.

9. Approval of Employee Handbook Revisions

The Employee Handbook revisions include updating the information listed under "Harassment" per the recent mandated changes. There was also a new section added titled COVID-19 that would help outline our guidelines surrounding COVID-19 through 12/31/20 as dictated by law. The first motion to approve was made by David Stanton and the second motion was made by John Lozoya. A roll-call was conducted and the revised Employee Handbook was approved by the Board of Directors.

Discussion Items and Committee Updates:

10. COVID-19 Fall Plan

Academia Cesar Chavez will start off with Distance Learning this year. The decision making process included a teacher survey and a parent survey where both groups got to weigh in on what they viewed as successes and needing work. Phase 2 of the COVID-19 Fall Plan includes going into a Hybrid/Blended Learning model where specific groups of scholars will be onsite for instructional learning. These groups include Special Education, ELL, new-to-country and scholars in the younger grades. Until instructional learning resumes in person, school buses will be used to deliver food and materials to families. Once scholars are onsite, there will be social distancing practices in place on both school grounds and on the school buses. There will not be any athletic programs for Semester 1 for grades 5-8. ACC staff are also asked to do a COVID symptom self-assessment every morning prior to reporting to school. Families have also been asked to do the self-assessment once on-site instruction resumes.

11. Board COVID-19 Updates

There was no update from the board regarding COVID-19.

12. Announcements/Public Comment:

Please send agenda items for the August 26th board meeting, by August 20th.

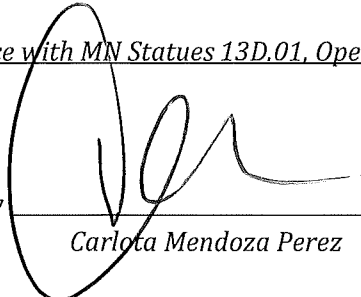
13. Next Board Meeting: August 26th, 2020

14. Meeting Adjournment

Carlota Mendoza called for a motion to adjourn the meeting. The first motion was made by Dusty Lee and the second motion was made by Mark Ahrens. The motion to adjourn was approved by a roll call and the meeting was adjourned at 6:20 PM.

This meeting was conducted in accordance with MN Statutes 13D.01, Open Meeting Law.

Approved by Board and Signed by Board Secretary


Carlota Mendoza Perez

Date

9/4/2020