



Meeting of the Board of Directors

Minutes

August 26th, 2020

1. Call to order

Dr. Jessica Lopez Lyman, Board Chair, called the regular meeting of the Academia Cesar Chavez Board of Directors to order at 5:04 p.m. via Zoom conference call on August 26th, 2020.

2. Welcome

The following Board Members were present for the meeting: Dr. Jessica Lopez Lyman (Community); Mark Ahrens (Treasurer); Carlota Mendoza Perez (Secretary); Dusty Lee (Teacher); Julia Brandes (Teacher); David G. Stanton (Community); Malicia Villegas (Parent);

The following Board Members were absent: John Lozoya (Community); Juan Vazquez (Community)

The following staff and guests were present for the meeting: Lawrence Lucio (Interim Executive Director); Martha Dominguez (Family/Community Director); Marita Moran-Wildenauer (Head of Primary School); Lisa Taube (Operations Manager); Diana Morales-Carlson (Senior Exec. Admin. Assistant); Michael Moran (Teacher)

3. Recite Mission Statement

Academia Cesar Chavez is dedicated to providing a quality dual-language education that prepares critically thinking, socially competent, values driven, and culturally aware bilingual and bi-literate learners by advocating Latino cultural values in an environment of familia and community.

Action Items (for Board Approval):

4. Approval of Agenda for August 26th, 2020 Board Meeting

The first motion to approve was made by Dusty Lee and the second motion was made by Mark Ahrens. A roll-call was conducted and the agenda for the meeting held on August 26th, 2020 was approved by the Board of Directors.

5. Approval of Minutes for the August 11th, 2020 Board Meeting

The first motion to approve the minutes was made by David Stanton and the second motion was made by Carlota Mendoza. A roll-call was conducted and the minutes for the meeting held on August 11th, 2020 was approved by the Board of Directors.

Discussion Items and Committee Updates:

6. Resource Development Committee

The Resource Development Committee has not met. Dr. Lyman communicated the resignation of Rosalinda Chapa from the board. Due to Rosalinda being an ACC staff member, she cannot serve on the board in the parent position or on the Resource Development Committee. The Resource Committee is creating a wish list. This includes updating the technology, computer labs and Ramona Center. Once they have created a wish list, it will be brought to the board for discussion and approval.

7. Executive Committee

Larry Lucio has been added to the Executive Committee.

a. ED Search Update

The Executive Director job call has been approved. The board will vote for approval at September's board meeting. Once it is approved by the board, it will be disseminated.

b. NCLR Core Qualities

Dr. Lyman asked the board to review the NCLR core qualities. The board will discuss this item at the next board meeting.

c. Technology Updates

There were 60 Chromebooks purchased. These Chromebooks are being distributed to families for assistance with Distance Learning. A media center/Literacy coach will be hired to help support scholars and teachers as well.

d. Board Member Updates

There are a couple of slots that need to be filled on the board. The Parent seat and Community seat are currently vacant.

8. Academic Program Committee

The Academic Program Committee has not met. Larry Lucio has been added to the Academic Program Committee.

9. Facilities Committee

Larry Lucio and Mardi Dominguez have been added to the Facilities Committee. The parking lots have been repainted. ACC purchased PPE and had in place prior to staff returning. ACC also received a grant that will be used to purchase a walk-in cooler for the kitchen.

10. Finance Committee

There was no update from the Finance Committee. Dr. Jessica Lopez Lyman and Jessica Perry have been added to the Finance Committee.

11. Dual Language Sub-Committee

The Dual Language Sub-Committee has been created. Carlota Mendoza will serve on the committee. Julia Brandes will also serve on the committee if middle school representation is needed. They will meet in October for the first time.

12. Staff and other board reports

a. Enrollment

We are holding steady at 596 scholars. Some parents of pre-k scholars have decided to keep their children home, same with some kindergarten families. Prior to the previous Executive Director exiting, ACC was working on new marketing materials.

b. COVID-19 Update

There has been a COVID coordinator assigned to our region. They will be our resource for any questions we may have. All staff have received PPE this week. There are some extra PPE items available at the front desk if needed.

13. Announcements/Public Comment:

Michael Moran, ACC teacher, shared his thoughts in regards to the need for more Technology at ACC. He raised a concern about miscommunication surrounding Technology and the funding to purchase more. Toward the end of the 2019-20 school year, the previous Executive Director shared that there would be budget cuts due to a decrease in the number of scholars that qualify for free and reduced lunch. Mr. Moran was concerned that several teachers were let go due to this decrease in funding and he did not understand why ACC was looking at hiring a Literacy Specialist if it was communicated that there wasn't any money left in the

budget. Mr. Moran also mentioned that there is a disconnect between the school board and ACC staff. He decided to attend the board meeting today to be a voice for them. He would like more money to be allocated to updating the computer labs and purchasing more technology such as Chromebooks.

Dr. Jessica Lopez Lyman thanked Mr. Moran for sharing his concerns with the board. She also shared that she has been contributing to La Voz, ACC's staff newsletter. She is making it her personal goal to connect more with staff.

In regards to the financial concerns, the Finance Committee shared that ACC received funding from the state due to COVID-19 so there was more money in the budget than originally anticipated. It was also shared that the budget did have money allocated for a librarian last year and that was the money to be used for hiring a Literacy Specialist.

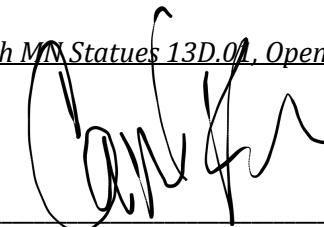
14. Next Board Meeting: September 23rd, 2020

15. Meeting Adjournment

Dr. Jessica Lopez Lyman called for a motion to adjourn the meeting. The first motion was made by Dusty Lee and the second motion was made by David Stanton. The motion to adjourn was approved by a roll call and the meeting was adjourned at 6:30 PM.

This meeting was conducted in accordance with MN Statutes 13D.01, Open Meeting Law.

Approved by Board and Signed by Board Secretary _____



Carlota Mendoza Perez

Date 10/28/2020 _____