



Meeting of the Board of Directors

Wednesday, February 24, 2021 at 5 PM
Via Zoom conference call

Executive Committee:

- Dr. Jessica Lopez Lyman (Chair/Community)
- Mark Ahrens (Treasurer/Community)
- Dustin Lee (Secretary/Teacher)

Members:

- Malicia Villegas (Parent)
- Aleida Enriquez (Parent)
- Julia Brandes (Teacher)
- Juan Vazquez (Community)
- Commander John Lozoya (Community)
- David G. Stanton (Community)

Ex-Officio Members:

Staff/Guest(s): Jessica Perry, Head of Middle School; Marita Moran-Wildenauer, Head of Primary School; Martha Dominguez, Family/Community Director

AGENDA

1. Call to order by Board Chair

Dr. Jessica Lopez Lyman, Board Chair, called the regular meeting of the Academia Cesar Chavez Board of Directors to order via Zoom conference call at 5:01 on February 24th, 2021.

2. Welcome guests and staff in attendance by Board Chair

3. *The following Board Members were present for the meeting: Dr. Jessica Lopez Lyman (Community); Mark Ahrens (Treasurer); Dusty Lee (Teacher); Julia Brandes (Teacher/Interim Secretary); David G. Stanton (Community); Aleida Enriquez (Parent);*

The following Board Members were absent: John Lozoya (Community); Juan Vazquez (Community); Malicia Villegas (Parent)

The following staff and guests were present for the meeting: Jessica Perry, Head of Middle School; Martha Dominguez, Family/Community Director, Lucinda Costilla, Hannah Johnon, Sarah Johnston, Scott Moore.

4. Recite Mission Statement

Academia Cesar Chavez is dedicated to providing a quality dual-language education that prepares critically thinking, socially competent, values driven, and culturally aware bilingual

and bi-literate learners by advocating Latino cultural values in an environment of familia and community.

4. Grounding and check-in

Dusty Lee shared a video that showed how a 6th grade scholar has been helping his grandma search for and apply for a job. She mentions how proud of her grandson she is. It demonstrated that we are accomplishing a lot this year, by teaching our scholars how to use their technology. Our scholars are taking what they have learned and sharing it with their families.

Action Items (for Board Approval):

5. Agenda for February 24, 2021 Board Meeting

David motioned and Julia seconded.

Motion passed 6-0

6. Minutes for January 27, 2021 Board Meeting

David motioned and Mark seconded

Motion passed 6-0

Discussion Items and Committee Updates:

7. Bylaws

*There was a technical difficulty for adding comments to the document we created
The By Laws revisions will be tabled until the summer retreat
Dusty Lee asked for other examples of By Laws from other schools so we can compare what we have.*

8. Interim goals

The Heads of school have been working hard on the goals from UST. They have established that we will measure the growth of the students

9. Board Sub-Committee Reports

- **Executive Committee (Dr. Jessica Lopez-Lyman)**

- *We will probably have to do a special session meeting to vote for ED*

- i. Board positions and annual meeting**

- We are not going to have an in person annual meeting*

- We will mail out notifications and ballots*

- We have 3 positions open*

- 1 community member (Dr. Keffer)*

- 2 seats (Mark and Juan)*

- Approve Aleida Enriquez as the Parent member*

- We will donate money and raffle off gift cards for our families that send back in their ballots.*

- ii. Board self-evaluation**

- We give UST 4 reports a year*

- For Qtr. 3 we need submit board evaluations (created by MACS)*

- We need to fill out this form and return it to Dr. Lopez Lyman in one week.***

- iii. Board directory**

- We need to have a Directory online*

- We will use our ACC email addresses*

- **Resource Development Committee (Julia Brandes)**
 - i. *Met on the 22nd.*
 - ii. *Long term planning about creating a “pitch” for potential partners. Highlight the accomplishments at ACC.*
 - iii. *Hoping to have “pitch” by March meeting*
 - 1. *Ms. Perry believes that there are resources available in the management file of previous presentations*
 - iv. *We will revisit the by laws and the resource committee visioning*
- **Academic Program Committee (David Stanton)**
 - i. *No formal meeting, but sub committees met*
 - ii. *Dual Language--The video from our Dual Language presentation will be posted for others to see*
 - 1. *We need to look at the financial implications of having a bilingual instructors in the classroom.*
 - 2. *There are different models in Dual Language, which includes partnership teaching.*
 - 3. *We are looking at what we have for resources as we look forward (Will need to work with finance committee on this)*
 - iii. *Technology--We are 1 to 1 on technology!*
 - 1. *We are also looking more toward the future on what to do.*
 - a. *This summer we will re look at how to distribute them next year*
 - b. *Also chargers and headphones are important to have for each student*
 - 2. *We are going to get more Chromebooks at the end of March.*
 - 3. *Dr. Lopez Lyman is going to note in our growth this year, that going 1 to 1 in technology is a major accomplishment.*
- **Facilities Committee (Mardi Dominguez)**
 - i. *We will finalize the Bell Tower repair. Hanover will cover **all the repair costs***
 - 1. *It set to start on March 8th*
 - 2. *Hanover did their yearly walkthrough*
 - a. *We will get a report on their findings or any repairs we need to do.*
 - ii. *PPE supplies equipment: We need more screens (plexiglass) dividers*
 - 1. *Keeping a close eye on what engineers need*
 - iii. *We have added extra staff to engineer team to keep up with protocols.*
 - iv. *Parking and the amount of parking we have is important to keep in mind*
 - v. *Boiler will need to be considered in long term budget planning.*
- **Finance Committee (Mark Ahrens)**
 - i. *Our next meeting is next Friday (5th)*
 - ii. *We will need to approve an updated budget by March*
 - 1. *HOS will need to look at what adjustments we need to make for this year.*

2. *No Executive Director and COVID funding has been different for this year.*
- iii. *We will need to approve a new budget for next year*
 1. *It will have to be approved by the May meeting*
 - a. *This will probably be done without an Executive Director present for the budget planning.*
 2. *Personal and program costs need to be considered for this budget.*

10. Staff and Other Board Reports

– Heads of School report Pre-K/elementary and middle school (Marita Moran-Wildenauer and Jessica Perry)

- i. *Ms. Perry recognized David Stanton for donating his time and helping out with technology at the school*
- ii. *Some ex-officio members at are a Job Fair to recruit bi lingual staff*
- iii. *Our scholars are coming back to school!*
 1. *170 scholars and approximately 64 staff members each day*
 2. *We have been in compliance with MDH guidelines*
 3. *Vaccinations are happening for staff*
- iv. *ACC offers a saliva test every other Thursday led by Nurse Rachel*
- v. *We are 1 to 1 for computers*
 1. *Families of scholars come in and pick up the Chromebook.*
- vi. *January 25th we started our back to school rollout. The calendar was shared with the Board*
 1. *Targeted students come in and stay in PODS*
 2. *Feb. 8th--Pre K, Kinder and 1st Grade*
 3. *Feb. 22nd--2nd and 3rd grade*
 4. *March 8--4th and 5th grade*
- vii. *HOS provided information on what learning model is best for families*
 1. *Families cannot switch learning models on a day to day basis.*
- viii. *Covid Data*
 1. *Ms. Perry just shared some of the county data*
- ix. *Middle school got a new schedule now that we are 1:1*
 1. *There is more live classes and direct instruction*
 2. *MS teachers have seen improvements*
- x. *After school Enrichment*
 1. *Led by Ms. Johnston (MS Science teacher)*
 2. *Ms. Perry shared some feedback and program*
- xi. *UST Goals*
 1. *Tracking Math numeracy fluency*
 - a. *Ms. Perry showed data from Math*
 - b. *We are hoping the data will grow with a return to in person learning*
 2. *We are tracking and focusing on growth*

3. *We have more qualitative goals for Language due to Distance learning and for our authorizer.*

– **Community and Enrollment (Mardi Dominguez)**

i. *Our enrollment is lower we are at 532 currently (drop of 6 since last meeting)*

1. *We are getting applications for 2021-2022*

2. *Intent to return forms are in process*

3. *Charter School Fair at the end of the month*

ii. *8th grade teachers and administration is going to set up an information session for 8th graders who are going to High School.*

iii. *Community*

1. *We are continuing to help families with food, clothing, and other necessities as we are able.*

– **COVID-19 Updates**

i. *We continue to participate in MACS calls, MDE, and Nurse calls so we have updated information.*

ii. *Nurse Rachel is our Covid coordinator and she has an assistant to help her*

iii. *Our monitors and engineers have been crucial to our success with following Covid protocols.*

Discussion Items:

11. Announcements/Public Comment:

i. *Please take minutes at committee meetings and send them to the secretary*

ii. *Recognition of Dusty Lee and Scott Moore by the Board Chair*

12. Next Board Meeting March 24th

13. Meeting Adjournment by Board Chair

David motioned and Julia seconded. Adjournment passes 6-0

Approved by Board and Signed by Board Secretary_____

Date_____

Dustin Lee